

Johnson County Commission

Troy A. Matthews
Presiding Commissioner

John L. Marr
Commissioner, Eastern District

Charles Kavanaugh
Commissioner, Western District

Diane Thompson
County Clerk



Johnson County Courthouse
300 N. Holden Street, Suite 203
Warrensburg MO 64093
660-747-2112
www.jococourthouse.com
CountyCommissioners@jocomo.gov

May 7, 2024

Request for Bids: Tree and Stump Removal

Bid Submittal Deadline:

1:30 p.m. on Thursday, May 16, 2024

Location: SE Corner of 300 N Holden St., Warrensburg

Tree Type: Pin Oak

Scope of Work:

1. **Tree Removal:**

- Safely remove the pin oak tree located at the specified location.
- Employ appropriate equipment and techniques to ensure minimal damage to surrounding property and structures.
- Dispose of all tree debris in accordance with local regulations.

2. **Stump Removal:**

- Completely remove the stump of the pin oak tree, including all underground and lateral roots within 2 feet of the outer edge of the tree's trunk.
- Dispose of all stump and root debris responsibly, adhering to environmental guidelines.

3. **Site Cleanup:**

- Thoroughly clean the work site upon completion of tree and stump removal.
- Remove any remaining debris, including branches, leaves, and sawdust.
- Leave the area in a neat and tidy condition, ready for **county staff** to fill with soil and reseed the area.

4. **Safety Measures:**

- Implement appropriate safety measures throughout the duration of the project to protect workers, bystanders, and property.
- Comply with all safety regulations and industry best practices for tree removal and stump grinding operations.

Timeline:

- The county requests the project be completed by June 20, 2024. Specific timeline should be provided by the contractor, detailing the estimated start and completion dates for tree and stump removal activities. Final arrangements will be communicated with Mitch Marquess, Building and Grounds Supervisor.

Insurance and Liability:

- The contractor shall provide proof of valid insurance coverage, including liability insurance, for the duration of the project.
- The contractor assumes responsibility for any damages or injuries resulting from tree and stump removal operations.

Contractor Qualifications:

- The contractor must possess relevant experience and expertise in tree removal and stump grinding services.

Payment Terms:

- Upon completion of the scope of work and receipt of an invoice requesting payment, the County will pay the contractor within 14 days.

Bid Submittal:

- Bid Form shall be submitted in a sealed envelope marked "BID – TREE REMOVAL" to the Johnson County Clerk's Office, 300 N. Holden St., Suite 201, Warrensburg MO 64093 by 1:30 p.m. on Thursday, May 16, 2024.

Contact Information:

- Jennifer Powers, County Clerk Chief Deputy at 660-747-6161 or jpowers@jocomo.gov



Bid Form: Johnson County Tree and Stump Removal

Bid Form shall be submitted in a sealed envelope marked "BID – TREE REMOVAL"

Bid Submittal Deadline at 1:30 p.m. on Thursday, May 16, 2024

Deliver to the Johnson County Clerk's Office, 300 N. Holden St., Suite 201, Warrensburg MO 64093.

Bid Opening will be at 1:30 p.m. on Thursday, May 16, 2024, in the Johnson County Commissioner's Chambers at 300 N. Holden St., Suite 203, Warrensburg MO 64093.

Company Information

Company: _____

Street Address: _____

Phone / Fax / Email: _____

Conditions

1. Have you read the Bid Specifications? YES NO
2. Do you agree to meet the specifications as presented in the Bid Specifications? YES NO
If no, please explain:

3. I have attached my company's W-9 YES NO, I will supply if awarded the bid.

4. I have attached my company's Certificates of Insurance:

- a. Worker's Compensation YES NO, I will supply if awarded the bid.
b. Comprehensive General Liability YES NO, I will supply if awarded the bid.

Bid Pricing

5. Price for Tree and Stump Removal as identified in the May 7, 2024, Request for Bids: \$_____

6. Project Duration: _____

7. Expected Project Start Date: _____

Submission of Bid

Respectfully submitted this _____ day of _____, 2024

Authorized Signature: _____ (Handwritten signature)

Signed By: _____ Title: _____

END OF DOCUMENT: Bid Form

The Johnson County Commission awards the Tree and Stump Removal Bid to the company and authorized said company to proceed with work as described in the May 7, 2024, Request for Bids.

Troy A. Matthews, Presiding Commissioner John L. Marr, Eastern Commissioner Charles Kavanaugh, Western Commissioner
ATTEST: _____ Diane Thompson, County Clerk on _____, 2024

AUDITOR CERTIFICATION: In accordance with 50.660 RSMo, I hereby affirm that as of _____ (date) there is a balance otherwise unencumbered to the credit of this appropriation and a cash balance otherwise unencumbered in the treasury to the credit of the fund (_____-_____-_____) from which payment is to be made, each sufficient to meet the obligation incurred.

_____, Chad Davis, Johnson County Auditor